

**Notice of an Ordinary Meeting of Martletwy Community Council,  
to be held on Monday 18<sup>th</sup> May, 7.30pm at Lawrenny Village Hall**

**Members of the public are welcome**

- 1. Apologies and declarations of interest**
- 2. Minutes of the previous meeting for approval:** Minutes of February meeting.
- 3. Matters Arising**
  - a) Lawrenny Shop: Clerk to present further information
- 4. Planning**
  - a) Applications Received: None reported in this period
  - b) Application Notices Received: 25/1024/PA: Jubilee House. Conditionally Approved.
  - c) Other Planning Matters:
- 5. Highway Matters**
  - a. Reported Highway Matters – Feedback. Clerk to report on feedback from PCC
  - b. Current Highway Maintenance Issues: Clerk and Councillors to report on ongoing issues
- 6. Finances**
  - a. Financial Report: Clerk to present current report for approval
  - b. Invoices and remittances. Invoices to be presented: Audit Wales. Remittance: PCC
  - c. Clerk Salary. Confirmation of Salary Report for April payment. Discuss en bloc approval
  - d. Annual Return. Clerk to report.
- 7. Community**
  - a. Community Events Planning: Christmas Tree Initiative & Light Up. For discussion
  - b. Martyn's Law: Impact on event management. Clerk to report.
  - c. Martletwy Play Area: Village Green Status update; Mowing. Report on progress
  - d. Noticeboard & Freestanding Unit: Clerk to report on progress
  - e. Newsletter & Logo: Clerk to report on progress.
- 8. Community Council Policies:**
  - a. Council and Councillor Contact Details: Clerk to report on e-sims and postal address
  - b. Updating Declaration of Interest Forms
- 9. Councillor/Clerk Training:**
  - a. Training attended: Councillors and Clerk to report on any training attended
  - b. Other training matters:
- 10. Meetings Attended by Community Council Representatives**
  - a. Councillors to report on meetings attended
  - b. Clerk to report on meetings attended
- 11. Correspondence Received:**
  - a. Local Resident: Play Area
  - b. One Voice Wales – Cost of Living Crisis
  - c. One Voice Wales – Launch of Civility & Respect Pledge
- 12. County Councillor Report:** Cllr Clements to report
- 13. Date of Next Meeting:** Monday 1<sup>st</sup> June 2026 – venue to be confirmed